FINDING A TOY

Come into the Library and browse through the toys or browse from home via the online toy directory to decide what toy you want to check out.

To get to the new Toy Directory:

Library Website -> Research -> Subject Guides ->

Subject Guide - Early Childhood Education -> Toy Directory

https://stlawrencecollege.libguides.com/ece/toys

While in the toy directory, hit CTRL and the F key on your keyboard to open a small search bar at the top-right of your screen. CTRL-F (CMD-F on an Apple device) is the shortcut in your browser that allows you to find words or phrases quickly.

Start typing in a word and the screen will jump to wherever it is on the page. Use the up and down arrows within the search box to move through the page.

Remember to bring the toy sheet number with you to the Library to select the sheet from the red Toy Sheet binders arranged numerically by toy number.
CHECKING OUT A TOY

When you know the toy sheet number for the toy you want select the toy sheet from the red binders in the children’s section and bring it up to the desk. Library staff will check the toy out to you, please have your student card ready for scanning.

*Please take your card out of any wallets or holders, staff need the entire barcode clearly visible.

FINDING OUT IF A TOY IS ALREADY CHECKED OUT

- Find a toy in the directory using the instructions on the first page of this document.
- Click on the toy’s name to view the toy sheet.
- Click on the LINK to view the toy in the online library catalogue.
- In the online library catalogue under Location, you can see whether or not the toy is currently checked-out by another student.

If the toy you would like is not checked-out, please bring the sheet up to the library desk, after getting it from the red binders, and present it to a staff member.

REGARDING THE TOY SHEETS

You must take the sheet and toy with you on your placement and return the sheet with the toy when you are done. If you require a copy of the toy sheet for class please use the PDFs available online in the Toy Directory.